

STEPS IN RESEARCH PROJECT		CHECKLIST	Yes	No	Not Applicable	Step No
PROPOSING RESEARCH	Problem	Statement of The Research Problem /Question/Hypotheses				1
		Literature Review				2
		Statement of Significance of the Study with Existing Literature				3
		Statement of the Purpose of the Study				4
	Sample	Definition of the Population				5
		Definition of Subjects/Samples/Groups				6
		Definition of Inclusion/Exclusion Criteria				7
		Definition of Selection Procedure				8
		Power Analysis				9
	Method	Definition of the Type of Research Design				10
		Definition of Methods/Procedures				11
		Validity Issues				12
		Definition of Data Collection Instruments *				13
		Reliability Issues				14
	Data Analysis	Limitations				15
		Appropriate Descriptive Statistics				16
		Appropriate Inferential Statistics				17
ETHICAL ISSUES		Potential Ethical Issues in The Study				18
		Preparation of Written Informed Consent Form				19
		Application for Ethical Approval				20
PLANNING		Time Line Proposed Budget Division of Labor				21
FEEDBACK I		Presenting to Advisor				22
		Revising the Proposal				23
FUNDING (if necessary)		*Application to Research Funding				24
Pilot Test/Preliminary Study I		Preliminary Findings Comparisons with Existing Literature Organization of Measurements Judgment of Validity Detailed Time Line Division of Labor				25
FEEDBACK II		Reporting Pilot Test/Preliminary Study				26
		Presenting in Departmental Meeting (in appropriate proposal format for research design)				27
		Reporting Questions, Suggestions, Critiques				28
		Revising the Proposal				29
		Presenting to Advisor with Seminar Report				30
Pilot Test/Preliminary Study II (if necessary)		Organization of Measurements Detailed Time Line Division of Labor				31
MEASUREMENTS/TESTS		Measurements/Tests Directly Related				32
		Measurements/Tests Indirectly Related				33
RESULTS		Both in written and summarized tables				34
DATA ANALYSIS		Descriptive Statistics, Appropriate Tests, Level of Significance				35
DISCUSSION		Including Significance, Limitations, Strength and Weakness				36
TABLES		Clear Illustration of Findings in APA Format				37
REVISING IN ARTICLE FORMAT		With Title Page, Tables, Figures and References				38
FEEDBACK III		Presenting to Advisor and/or Department				39
SELECTION OF JOURNAL to Publish		Revising According to the Format of Selected Journal				40
SUBMITTING TO PUBLISH		Entire Editorial Process				41
REVISION		in article according to reviewer's comment				42
		in selection procedures or in measurements (if necessary)				43